#### **London Borough of Hammersmith & Fulham**

# **Cabinet**



## **Agenda**

MONDAY 16 JANUARY 2017 7.00 pm

COURTYARD ROOM HAMMERSMITH TOWN HALL KING STREET LONDON W6 9JU <u>Membership</u>

Councillor Stephen Cowan, Leader of the Council Councillor Michael Cartwright, Deputy Leader

Councillor Ben Coleman, Cabinet Member for Commercial Revenue

and Resident Satisfaction

Councillor Sue Fennimore, Cabinet Member for Social Inclusion Councillor Wesley Harcourt, Cabinet Member for Environment,

Transport & Residents Services

Councillor Lisa Homan, Cabinet Member for Housing Councillor Andrew Jones, Cabinet Member for Economic

Development and Regeneration

Councillor Vivienne Lukey, Cabinet Member for Health and Adult

**Social Care** 

Councillor Sue Macmillan, Cabinet Member for Children and

Education

Councillor Max Schmid, Cabinet Member for Finance

Date Issued 06 January 2017 If you require further information relating to this agenda please contact: Kayode Adewumi, Head of Governance and Scrutiny, tel:

020 8753 2499 or email: <a href="mailto:kayode.adewumi@lbhf.gov.uk">kayode.adewumi@lbhf.gov.uk</a>

Reports on the open Cabinet agenda are available on the Council's website: <a href="http://www.lbhf.gov.uk/Directory/Council\_and\_Democracy">http://www.lbhf.gov.uk/Directory/Council\_and\_Democracy</a>

#### **PUBLIC NOTICE**

The Cabinet hereby gives notice of its intention to hold part of this meeting in private to consider items (22 to 27) which are exempt under paragraph 3 of Schedule 12A to the Local Government Act 1972, in that they relate to the financial or business affairs of any particular person, including the authority holding the information.

The Cabinet has received no representations as to why the relevant part of the meeting should not be held in private.

Members of the Public are welcome to attend.

A loop system for hearing impairment is provided, together with disabled access to the building

#### **DEPUTATIONS**

Members of the public may submit a request for a deputation to the Cabinet on non-exempt item numbers **4-18** on this agenda using the Council's Deputation Request Form. The completed Form, to be sent to Kayode Adewumi at the above address, must be signed by at least ten registered electors of the Borough and will be subject to the Council's procedures on the receipt of deputations. **Deadline for receipt of deputation requests: Wednesday 11 January 2017.** 

#### COUNCILLORS' CALL-IN TO SCRUTINY COMMITTEES

A decision list regarding items on this agenda will be published by **Wednesday 18 January 2017.** Items on the agenda may be called in to the relevant Accountability Committee.

The deadline for receipt of call-in requests is: **Monday 23 January 2017 at 3.00pm.** Decisions not called in by this date will then be deemed approved and may be implemented.

A confirmed decision list will be published after 3:00pm on **Monday 23 January 2017.** 

# London Borough of Hammersmith & Fulham

# Cabinet Agenda

### 16 January 2017

| <u>Item</u><br>1. | MINUTES OF THE CABINET MEETING HELD ON 5 DECEMBER 2016  | <u>Pages</u><br>1 - 12 |
|-------------------|---|------------------------|
| 2.                | APOLOGIES FOR ABSENCE   |                        |
| 3.                | DECLARATION OF INTERESTS  |                        |
|                   | If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent. |                        |
|                   | At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.  |                        |
|                   | Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.    |                        |
|                   | Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.  |                        |
| 4.                | APPOINTMENT OF EXTERNAL AUDITORS  | 13 - 16                |
| 5.                | COUNCIL TAX BASE AND COLLECTION RATE 2017/18 AND DELEGATION OF THE BUSINESS RATES ESTIMATE  | 17 - 26                |
| 6.                | LONDON BOROUGH OF HAMMERSMITH AND FULHAM'S  | 27 - 45                |

**COUNCIL TAX SUPPORT SCHEME 2017/18** 

| 7.  | MID-YEAR TREASURY REPORT 2016/17   | 46 - 55   |
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| 8.  | CORPORATE REVENUE MONITOR 2016/17 MONTH 7 - 31 OCTOBER 2016  | 56 - 96   |
| 9.  | DIRECT AWARD OF CONTRACT FOR BANK SERVICES -<br>BUSINESS CASE  | 97 - 103  |
| 10. | ENFORCEMENT AGENT CONTRACT   | 104 - 108 |
| 11. | GRADUATE PLACEMENT FRAMEWORK RELET   | 109 - 116 |
| 12. | RECRUITMENT ADVERTISING AND RELATED CONTRACTS  | 117 - 128 |
| 13. | GRANT OF A LONG LEASE TO LONDON DIOCESAN FUND IN RESPECT OF PRYOR'S BANK, SW6 3LA  | 129 - 136 |
| 14. | PROCUREMENT STRATEGY FOR DEBT MANAGEMENT AND BUSINESS INTELLIGENCE SERVICES  | 137 - 146 |
| 15. | SCHOOL KITCHEN REPAIR AND MAINTENANCE CONTRACT-<br>CONTRACT AWARD FOR THE LONDON BOROUGH OF<br>HAMMERSMITH AND FULHAM; THE ROYAL BOROUGH OF<br>KENSINGTON AND CHELSEA AND WESTMINSTER CITY COUNCIL | 147 - 163 |
| 16. | COMMISSIONING HIGHER EDUCATION PARTNER FOR STEP-UP TO SOCIAL WORK PROGRAMME  | 164 - 176 |
| 17. | AGREEMENT FOR THE DIRECT AWARD OF DAY SERVICES FOR PEOPLE WITH DEMENTIA  | 177 - 197 |
| 18. | APPROVAL TO MAKE AN AWARD OF 2 CONTRACTS FOR PROVISION OF PARKING ENFORCEMENT AGENT (BAILIFF) SERVICES   | 198 - 204 |
| 19. | FORWARD PLAN OF KEY DECISIONS  | 205 - 223 |
| 20  | EXCLUSION OF PRESS AND PUBLIC  |           |

# The Cabinet is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the

public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

21. EXEMPT MINUTES OF THE CABINET MEETING HELD ON 5 DECEMBER 2016 (E)

- 22. DIRECT AWARD OF CONTRACT FOR BANK SERVICES BUSINESS CASE: EXEMPT ASPECTS (E)
- 23. GRADUATE PLACEMENT FRAMEWORK RELET: EXEMPT ASPECTS (E)
- 24. RECRUITMENT ADVERTISING AND RELATED CONTRACTS: EXEMPT ASPECTS (E)
- 25. GRANT OF A LONG LEASE TO LONDON DIOCESAN FUND IN RESPECT OF PRYOR'S BANK, SW6 3LA: EXEMPT ASPECTS (E)
- 26. SCHOOL KITCHEN REPAIR AND MAINTENANCE CONTRACT-CONTRACT AWARD FOR THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM; THE ROYAL BOROUGH OF KENSINGTON AND CHELSEA AND WESTMINSTER CITY COUNCIL: EXEMPT ASPECTS (E)
- 27. APPROVAL TO MAKE AN AWARD OF 2 CONTRACTS FOR PROVISION OF PARKING ENFORCEMENT AGENT (BAILIFF) SERVICES: EXEMPT ASPECTS (E)